



101 N. Franklin St., Suite A ♦ Tampa, FL 33602  
 4104 W. Linebaugh Ave. ♦ Tampa, FL 33624  
 1820 Wellness Ln., Bldg. 4 ♦ Trinity, FL 34655  
 6834 Gall Blvd., Unit 104 ♦ Zephyrhills, FL 33542  
 3945 58<sup>th</sup> St. N. ♦ St. Petersburg, FL 33709  
**Phone:** 813.229.2225 ♦ 727.264.8888  
**Fax:** 813.221.2225 ♦ 727.264.8817  
**Website:** ♦ [www.floridawell.com](http://www.floridawell.com)

## NEW PATIENT REGISTRATION

**Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home/Cell phone:**( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Can we leave messages for you? (circle one) **Y N**

**Work phone:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Can we leave messages for you? (circle one) **Y N**

**Employer/ Occupation:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Email is not HIPPA Compliant.** Do you give consent to email you health records to your email address? (circle one) **Y N**

**Emergency Contact:** \_\_\_\_\_ **Phone#** \_\_\_\_\_ **Relationship to Patient:** \_\_\_\_\_

**Primary Doctor:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Insurance Carrier:** \_\_\_\_\_ **Policy #** \_\_\_\_\_

**Are you the *subscriber or dependent* of your insurance policy? (check one)**  **Subscriber**  **Dependent**

If you are a dependent, who is the subscriber? **Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Sex:** Male Female Non Binary **Marital Status:** Single Married Widowed Divorced

**Employment Status:** Employed FT Student PT Student Unemployed Retired Other: \_\_\_\_\_

**Race:** American Indian/ Alaskan Native Asian Black/African Hispanic/Latino Middle Eastern/ North African White  
 Native Hawaiian/ Pacific Islander Unknown Decline to Answer

**Ethnicity:** Hispanic or Latino Non Hispanic or Latino Unknown Other: \_\_\_\_\_

**How did you hear about us:**

Facebook/Instagram Web Search Saw an Ad \_\_\_\_\_ Sign Driving By Word of mouth/Friend: \_\_\_\_\_

**If you were in an accident please fill out the below sections:**

**What type of accident?** (check one)  **Motor Vehicle**  **Workers' Comp**  **Other:** \_\_\_\_\_

What was the date of your accident? \_\_\_\_\_ Do you have an attorney? (circle one) **Y N**

If YES, who is your attorney? \_\_\_\_\_ Firm: \_\_\_\_\_

Attorney's Phone: \_\_\_\_\_



## ASSIGNMENT OF BENEFITS

<b>PRIMARY Insurer:</b> _____	<b>SECONDARY Insurer:</b> _____
<b>Policy #:</b> _____	<b>Policy #:</b> _____

I authorize the aforementioned insurer to make medical benefit payments otherwise payable to me for services rendered by FLORIDA WELLNESS AND REHAB, PA d/b/a FLORIDA WELLNESS MEDICAL GROUP ("FWMG") but not to exceed the charges of those services, payable to and mailed directly to:

**Florida Wellness & Rehab, P.A.**  
**d/b/a Florida Wellness Medical Group**  
4104 West Linebaugh Ave.  
Tampa, FL 33624

I hereby instruct the insurance carrier that in the event that the subject medical benefits are disputed and/or reduced for any reason, including medical reasonableness and/or necessity, that the amount of the unpaid benefits claimed by FWMG is to be set aside and not disbursed until the dispute is solved.

Furthermore, I hereby irrevocably assign to FWMG the right and benefits and any and all causes of action resulting from any reduction and/or nonpayment under any policy of insurance, indemnity agreement or any other collateral source as defined by Florida Statutes for any service and/or charges provided by FWMG.

**For Medicare Patients:** Chiropractic care is covered under Medicare. It will reimburse for spinal manipulations. New patient exams are not covered by Medicare when billed by a chiropractor and must be paid at the time of service. Many ancillary services (e.g. therapies or X-Rays) are not covered unless ordered by a primary care physician. If you would like these services, you must be seen by primary care physician and they must be ordered by that physician. If not, you will be responsible for a reasonable charge for these services.

**PATIENT NAME:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

**PATIENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# AUTHORIZATION TO DISCLOSE HEALTH INFORMATION

Prior Practice Name and Location: \_\_\_\_\_

I authorize my health information to be disclosed to and used by **Florida Wellness Medical Group.**

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I may refuse to sign this authorization and that it is strictly voluntary. My treatment, payment, enrollment or eligibility for benefits may not be conditions on signing this authorization.

This authorization will expire without my express revocation, 180 days from the date hereof, unless otherwise specified. If I am a minor, on the date I become an adult according to state law. I may revoke this authorization at any time in writing, but if I do, it will not have any effect on actions taken prior to receiving the revocation. A copy of this authorization or my signature thereon may be utilized with the same effectiveness as an original.

The medical information released by this authorization may include information concerning treatment of physical and mental illness, alcohol/drug abuse and past medical history. The type and amount of information to be disclosed is as follows (as applicable):

- |                                                                                                                                                                   |                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Last TWO progress notes                                                                                                                  | <input type="checkbox"/> Most recent stress test                                          |
| <input type="checkbox"/> Complete vaccination record                                                                                                              | <input type="checkbox"/> Last complete physical                                           |
| <input type="checkbox"/> All laboratory results                                                                                                                   | <input type="checkbox"/> Complete listing of current medications.                         |
| <input type="checkbox"/> Latest colonoscopy and EGD with reports                                                                                                  | <input type="checkbox"/> Any abnormal EKGs, stress tests, or other abnormal test results. |
| <input type="checkbox"/> Most recent EKG                                                                                                                          |                                                                                           |
| <input type="checkbox"/> <b>For women:</b> Include most recent pap smears, mammograms, breast ultrasound, breast MRI, and breast biopsy with diagnosis (if done). |                                                                                           |

I do hereby consent and acknowledge my agreement to the terms set forth in the **AUTHORIZATION TO DISCLOSE HEALTH INFORMATION.** I understand that this consent shall remain in force from this time forward.

\_\_\_\_\_  
TYPE / PRINT Patient's Name

\_\_\_\_\_  
Patient's Date of Birth

\_\_\_\_\_  
Signature of Patient / Authorized Personal Representative

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Date Signed

# New Patient Medical History Form



Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

**ALLERGIES:**

Allergy:	Allergic Reaction:

**MEDICATIONS:**

Medication Name: (Please list all)	Dose: (mg, pill, ect.)	Times Per Day

**HEALTH MAINTENANCE SCREENING TEST HISTORY:**

	Date:	Facility/ Provider:	Results:
Cholesterol			Abnormal Result? Y N
Colonoscopy/Sigmoid			Abnormal Result? Y N
Mammogram			Abnormal Result? Y N
Pap Smear			Abnormal Result? Y N
Bone Density			Abnormal Result? Y N

**VACCINATION HISTORY:**

Last Tetanus Booster or Tdap:	Last Pneumovax (Pneumonia):
Last Flu Vaccine:	Last Prevnar:
Last Zoster Vaccine (Shingles)	

**PERSONAL MEDICAL HISTORY:**

Disease/Condition			
Alcoholism/ Drug Abuse			
Asthma			
Cancer /Type:			
Depression/Anxiety/Bipolar/Suicidal			
Diabetes/ Type:			
Emphysema (COPD)			
Heart Disease			
High Blood Pressure (Hypertension)			
High Cholesterol			
Hypothyroidism/ Thyroid Disease			
Renal (Kidney) Disease			
Migraine Headaches			
Stroke			
Other:			

**SURGERIES:**

Type: (Specify Left/Right)	Date:	Location/Facility

**WOMENS HEALTH HISTORY:**

Date of last menstrual Cycle:	Total number of Pregnancies:
Age of First Menstruation:	Number of Live Births:
Age of Menopause:	Pregnancy Complications:

**FAMILY MEDICAL HISTORY:**

Check All Apply	Alcohol/Drug Abuse	Asthma	Cancer/ Type	Emphysema/COPD	Depression	Bipolar/Suicidal	Diabetes	Early Death	Heart Disease	High Cholesterol	High Blood Pressure	Kidney Disease	Stroke	Thyroid Disease	Migraines	Other:
Mother																
Father																
Brother																
Sister																
Mother's Mother																
Mother's Father																
Father's Mother																
Father's Father																
Other																

**SOCIAL HISTORY:**

Occupation(Prior):	<b>Circle one:</b> Retired    Unemployed    LOA    Disabled
Employer:	Years of Education:
If Employed, do you work the night shift:    Y    N    N/A	
Marital Status (Check One):    Single    Partner    Married    Divorced    Widowed    Other:	
Do you have children?    Y    N	How many?

**OTHER HEALTH HISTORY**

<b>Tobacco Use:</b> Smoke Cigarettes:    Y    N    (If you never smoked, Please move to Alcohol/Drug Use)
<b>Current:</b> Packs a day: ____ For # of years: ____ <b>Past:</b> Quit date: ____ Packs a day: ____ # of Years ____
<b>Alcohol/ Drug Use:</b> Do you drink Alcohol?    Y    N    Beer    Wine    Liquor    # of Drinks a week: ____
Do you use Marijuana or recreation drugs?    Y    N    Have you ever used needles to inject drugs?    Y    N
Have you ever taken someone else's drugs?    Y    N
<b>Sexual Activity:</b> Sexually involved currently?    Y    N    If no sexual history, please continue to exercise)

Sexual partner(s) is/ are/ have been: Male Female  
 Birth control method: None Condom Pill/Ring/Inj/IUD Vasectomy

**Exercise:** Do you Exercise regularly? Y N (If you answer No , please move to sleep)  
 What kind of exercise? \_\_\_\_\_ Duration: How long (min): \_\_\_\_\_ How often: \_\_\_\_\_

**Sleep:** How many hours, on the average do you sleep at night or day? \_\_\_\_\_

**Diet:** How would you rate your diet? Good Fair Poor  
 Would you like to advance you diet? Y N

**Safety:** Do you use a bike helmet? Y N Do you use seat belts consistently? Y N  
 Working smoke detector in home? Y N If you have guns at home, are they locked up? Y N  
 Is violence at home a concern for you? Y N  
 Have you completed an Advanced Directive for Health Care (ADHC), Living Will, or physical Orders for Life Sustaining Therapy (POLST)? Y N

**OTHER PROVIDERS/ SPECIALISTS:**

Specialist	Name	Last Visit
Cardiology		
Gastroenterologist		
OB/GYN		
Neurology		
Pulmonary		
Other:		
Other:		

**ADDITIONAL INFORMATION:**

Have you traveled outside the country in the last 30 days. Y N If yes, where? \_\_\_\_\_

Have you served in the military? Y N If yes, how long and what branch? \_\_\_\_\_

Were you deployed? Y N If yes, where? \_\_\_\_\_

## PATIENT'S BILL OF RIGHTS AND RESPONSIBILITIES

[Section 381.026](#), Florida Statutes, addresses the Patient's Bill of Rights and Responsibilities. The purpose of this section is to promote the interests and well being of patients and to promote better communication between the patient and the health care provider. Florida law requires that your health care provider or health care facility recognize your rights while you are receiving medical care and that you respect the health care provider's or health care facility's right to expect certain behavior on the part of patients. A summary of your rights and responsibilities follows:

### **A patient has the right to:**

- Be treated with courtesy and respect, with appreciation of his/her dignity and protection of privacy.
- Receive a prompt and reasonable response to questions and requests.
- Know who is providing medical services and who is responsible for his or her care.
- Know what patient support services are available, including if an interpreter is available if the patient does not speak English.
- Know what rules and regulations apply to his or her conduct.
- Be given by the health care provider information such as diagnosis, planned course of treatment, alternatives, risks, and prognosis.
- Refuse any treatment, except as otherwise provided by law.
- Be given full information and necessary counseling on availability of known financial resources for care.
- Know whether the health care provider or facility accepts the Medicare assignment rate, if the patient is covered by Medicare. .
- Receive prior to treatment, a reasonable estimate of charges for medical care.
- Receive a copy of an understandable itemized bill and, if requested, to have the charges explained.
- Receive medical treatment or accommodations, regardless of race, national origin, religion, handicap, or source of payment.
- Receive treatment for any emergency medical condition that will deteriorate from failure to provide treatment.
- Know if medical treatment is for purposes of experimental research and to give his or her consent or refusal to participate in such research.
- Express complaints regarding any violation of his or her rights.

### **A patient is responsible for:**

- Giving the health care provider accurate information about present complaints, past illnesses, hospitalizations, medications, and any other information about his or her health.
- Reporting unexpected changes in his or her condition to the health care provider.
- Reporting to the health care provider whether he or she understands a planned course of action and what is expected of him or her.
- Following the treatment plan recommended by the health care provider.
- Keeping appointments and, when unable to do so, notifying the health care provider or facility.
- His/her actions if he/she refuses treatment or does not follow the health care provider's instructions.
- Making sure financial responsibilities are carried out.
- Following health care facility conduct rules and regulations.

You may request a copy of the full text of this law from your health care provider or health care facility. It is also available online at: <http://www.floridahealthfinder.gov/reports-guides/patient-bill-rights.aspx>



**FLORIDA WELLNESS & REHAB, PA d/b/a FLORIDA WELLNESS MEDICAL GROUP**  
**NOTICE OF PRIVACY PRACTICES**

**THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THAT INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.**

This Practice is committed to maintaining the privacy of your protected health information ("PHI"), which includes information about your health condition and the care and treatment you receive from the Practice. The creation of a record detailing the care and services you receive helps this office to provide you with quality health care. This Notice details how your PHI may be used and disclosed to third parties. This Notice also details your rights regarding your PHI. The privacy of PHI in patient files will be protected when the files are taken to and from the Practice by placing the files in a box or brief case and kept within the custody of a doctor or employee of the Practice authorized to remove the files from the Practice's office. It may be necessary to take patient files to a facility where a patient is confined or to a patient's home where the patient is to be examined or treated. Patient files may be stored in open file racks and will not contain any coding which identifies a patient's condition or information which is not already a matter of public record. The normal course of providing care means that such records may be left, at least temporarily, in administrative areas such as the front office, examination room, etc. Those records will not be available to persons other than office staff.

**NO CONSENT REQUIRED**

The Practice may use and/or disclose your PHI for the purposes of:

1. **Treatment** - In order to provide you with the health care you require, the Practice will provide your PHI to those health care professionals, whether on the Practice's staff or not, directly involved in your care so that they may understand your health condition and needs. For example, a physician treating you for a condition or disease may need to know the results of your latest physician examination by this office.
2. **Payment** - In order to get paid for services provided to you, the Practice will provide your PHI, directly or through a billing service, to appropriate third party payers, pursuant to their billing and payment requirements. For example, the Practice may need to provide the Medicare program with information about health care services that you received from the Practice so that the Practice can be properly reimbursed. The Practice may also need to tell your insurance plan about treatment you are going to receive so that it can determine whether or not it will cover the treatment expense.
3. **Health Care Operations** - In order for the Practice to operate in accordance with applicable law and insurance requirements and in order for the Practice to continue to provide quality and efficient care, it may be necessary for the Practice to compile, use and/or disclose your PHI. For example, the Practice may use your PHI in order to evaluate the performance of the Practice's personnel in providing care to you.

The Practice may use and/or disclose your PHI, without a written Consent from you, in the following additional instances:

1. **De-identified Information** - Information that does not identify you and cannot be used to identify you.
2. **Business Associate** - To a business associate if the Practice obtains satisfactory written assurance, in accordance with applicable law, that the business associate will appropriately safeguard your PHI. A business associate is an entity that assists the Practice in undertaking some essential function, such as a billing company that assists the office in submitting claims for payment to insurance companies or other payers.
3. **Personal Representative** - To a person who, under applicable law, has the authority to represent you in making decisions related to your health care.
4. **Emergency Situations** –
  - a. for the purpose of obtaining or rendering emergency treatment to you provided that the Practice attempts to obtain your Consent as soon as possible; or
  - b. to a public or private entity authorized by law or by its charter to assist in disaster relief efforts, for the purpose of coordinating your care with such entities in an emergency situation.
5. **Communication Barriers** - If, due to substantial communication barriers or inability to communicate, the Practice has been unable to obtain your Consent and the Practice determines, in the exercise of its professional judgment, that your Consent to receive treatment is clearly inferred from the circumstances.
6. **Public Health Activities** - Such activities include, for example, information collected by a public health authority, as authorized by law, to prevent or control disease and that does not identify you and, even without your name, cannot be used to identify you.
7. **Abuse, Neglect or Domestic Violence** - To a government authority if the Practice is required by law to make such disclosure. If the Practice is authorized by law to make such a disclosure, it will do so if it believes that the disclosure is necessary to prevent serious harm.

8. **Health Oversight Activities** - Such activities, which must be required by law, involve government agencies and may include, for example, criminal investigations, disciplinary actions, or general oversight activities relating to the community's health care system.
9. **Judicial and Administrative Proceeding** - For example, the Practice may be required to disclose your PHI in response to a court order or a lawfully issued subpoena.
10. **Law Enforcement Purposes** - In certain instances, your PHI may have to be disclosed to a law enforcement official. For example, your PHI may be the subject of a grand jury subpoena. Or, the Practice may disclose your PHI if the Practice believes that your death was the result of criminal conduct.
11. **Coroner or Medical Examiner** - The Practice may disclose your PHI to a coroner or medical examiner for the purpose of identifying you or determining your cause of death.
12. **Organ, Eye or Tissue Donation** - If you are an organ donor, the Practice may disclose your PHI to the entity to whom you have agreed to donate your organs.
13. **Research** - If the Practice is involved in research activities, your PHI may be used, but such use is subject to numerous governmental requirements intended to protect the privacy of your PHI and that does not identify you and, even without your name, cannot be used to identify you.
14. **Avert a Threat to Health or Safety** - The Practice may disclose your PHI if it believes that such disclosure is necessary to prevent or lessen a serious and imminent threat to the health or safety of a person or the public and the disclosure is to an individual who is reasonably able to prevent or lessen the threat.
15. **Workers' Compensation** - If you are involved in a Workers' Compensation claim, the Practice may be required to disclose your PHI to an individual or entity that is part of the Workers' Compensation system.
16. **Disclosure of Immunizations** - to schools required for admission upon your informal agreement.

#### **APPOINTMENT REMINDER**

The Practice may, from time to time, contact you to provide appointment reminders or information about treatment alternatives or other health-related benefits and services that may be of interest to you. The following appointment reminders are used by the Practice: a) a postcard mailed to you at the address provided by you; and b) telephoning your home and leaving a message on your answering machine or with the individual answering the phone.

#### **DIRECTORY/SIGN-IN LOG**

The Practice maintains a directory of and sign-in log for individuals seeking care and treatment in the office. Directory and sign-in log are located in a position where staff can readily see who is seeking care in the office, as well as the individual's location within the Practice's office suite. This information may be seen by, and is accessible to, others who are seeking care or services in the Practice's offices.

#### **FAMILY/FRIENDS**

The Practice may disclose to your family member, other relative, a close personal friend, or any other person identified by you, your PHI directly relevant to such person's involvement with your care or the payment for your care unless you direct the Practice to the contrary. The Practice may also use or disclose your PHI to notify or assist in the notification (including identifying or locating) a family member, a personal representative, or another person responsible for your care, of your location, general condition or death. However, in both cases, the following conditions will apply:

1. If you are present at or prior to the use or disclosure of your PHI, the Practice may use or disclose your PHI if you agree, or if the Practice can reasonably infer from the circumstances, based on the exercise of its professional judgment that you do not object to the use or disclosure.
2. If you are not present, the Practice will, in the exercise of professional judgment, determine whether the use or disclosure is in your best interests and, if so, disclose only the PHI that is directly relevant to the person's involvement with your care.

#### **AUTHORIZATION**

Uses and/or disclosures, other than those described above, will be made only with your written Authorization.

#### **YOUR RIGHTS**

You have the right to:

1. Revoke any Authorization and/or Consent, in writing, at any time. To request a revocation, you must submit a written request to the Practice's Privacy Officer.
2. Request restrictions on certain use and/or disclosure of your PHI as provided by law. However, the Practice is not obligated to agree to any requested restrictions. To request restrictions, you must submit a written request to the Practice's Privacy Officer. In your written request, you must inform the Practice of what information you want to limit, whether you want to limit the

Practice's use or disclosure, or both, and to whom you want the limits to apply. If the Practice agrees to your request, the Practice will comply with your request unless the information is needed in order to provide you with emergency treatment.

3. Receive confidential communications or PHI by alternative means or at alternative locations. You must make your request in writing to the Practice's Privacy Officer. The Practice will accommodate all reasonable requests.
4. Inspect and obtain a copy your PHI as provided by 45 CFR 164.524. To inspect and copy your PHI, you are requested to submit a written request to the Practice's Privacy Officer. The Practice can charge you a fee for the cost of copying, mailing or other supplies associated with your request.
5. Amend your PHI as provided by 45 CFR 164.528. To request an amendment, you must submit a written request to the Practice's Privacy Officer. You must provide a reason that supports your request. The Practice may deny your request if it is not in writing, if you do not provide a reason in support of your request, if the information to be amended was not created by the Practice (unless the individual or entity that created the information is no longer available), if the information is not part of your PHI maintained by the Practice, if the information is not part of the information you would be permitted to inspect and copy, and/or if the information is accurate and complete. If you disagree with the Practice's denial, you will have the right to submit a written statement of disagreement.
6. Receive an accounting of disclosures of your PHI as provided by 45 CFR 164.528. The request should indicate in what form you want the list (such as a paper or electronic copy).
7. Receive a paper copy of this Privacy Notice from the Practice upon request to the Practice's Privacy Officer.
8. Receive notice of any breach of confidentiality of your PHI by the Practice.
9. Prohibit report of any test, examination or treatment to anyone else for which you pay in cash or by credit card.
10. Complain to the Practice or to the Office of Civil Rights, U.S. Department of Health and Human Services, 200 Independence Avenue, S.W., Room 509F, HHH Building, Washington, D.C. 20201, 202 619-0257, email: [ocrmail@hhs.gov](mailto:ocrmail@hhs.gov) or to the Florida Attorney General, Office of the Attorney General, PL-01 The Capitol, Tallahassee, FL 32399-1050, 850 414-3300 if you believe your privacy rights have been violated. To file a complaint with the Practice, you must contact the Practice's Privacy Officer. All complaints must be in writing.
11. Request copies of your PHI in electronic format.

To obtain more information on, or have your questions about your rights answered; you may contact the Practice's Privacy Officer, Yanira Unger, at **813.229.2225** or via email at **[info@floridawell.com](mailto:info@floridawell.com)**.

## **PRACTICE'S REQUIREMENTS**

The Practice:

1. Is required by federal law to maintain the privacy of your PHI and to provide you with this Privacy Notice detailing the Practice's legal duties and privacy practices with respect to your PHI.
2. Is required by State law to maintain a higher level of confidentiality with respect to certain portions of your medical information that is provided for under federal law. In particular, the Practice is required to comply with the following State statutes:  
Section 381.004 relating to HIV testing, Chapter 384 relating to sexually transmitted diseases and Section 456.057 relating to patient records ownership, control and disclosure.
3. Is required to abide by the terms of this Privacy Notice.
4. Reserves the right to change the terms of this Privacy Notice and to make the new Privacy Notice provisions effective for your entire PHI that it maintains.
5. Will distribute any revised Privacy Notice to you prior to implementation.
6. Will not retaliate against you for filing a complaint.

## **QUESTIONS AND COMPLAINTS**

You may obtain additional information about our privacy practices or express concerns or complaints to the person identified below whom is the Privacy Officer and Contact person appointed for this practice. The Privacy Officer is **Yanira Unger**.

You may file a complaint with the Privacy Officer if you believe that your privacy rights have been violated relating to release of your protected health information. You may, also, submit a complaint to the Department of Health and Human Services the address of which will be provided to you by the Privacy Officer. We will not retaliate against you in any way if you file a complaint.

## **EFFECTIVE DATE**

This Notice is in effect as of **09/03/2013**.